

# ANNEXE 1 - APPLICATION FORM

Epsom and Ewell Borough Council

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We Stonegate Pub Company Limited  
being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

<b>Premises licence number</b> EEBC/07/00324/LAPRE
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Part 1 – Premises Details

<b>Postal address of premises or, if none, ordnance survey map reference or description</b> Slug & Lettuce 10 The Derby Square			
<b>Post town</b>	Epsom	<b>Post code</b>	KT19 8AG

<b>Telephone number at premises (if any)</b>	01372 729174
<b>Non-domestic rateable value of premises</b>	£74,400.00

Part 2 – Applicant details

<b>Daytime contact telephone number</b>	08451262944		
<b>E-mail address (optional)</b>			
<b>Current postal address if different from premises address</b>	Porter Tun House 500 Capability Green		
<b>Post Town</b>	Luton	<b>Postcode</b>	LU1 3LS

**Part 3 - Variation**

Please tick yes

Do you want the proposed variation to have effect as soon as possible?

If not, from what date do you want the variation to take effect?

Day			Month			Year		

**Please describe briefly the nature of the proposed variation (Please see guidance note)**

1. To extend the terminal hour for sale of alcohol, regulated entertainment in the form of films, indoor sporting events, live music, recorded music, performance of dance and the provision of late night refreshment to 01:00 the following day on Fridays and Saturdays.
2. To extend the terminal hour for opening times to 01:30 the following day on Fridays and Saturdays.
3. To extend the start time for opening hours and films to start from 07:00 Monday to Sunday (including standard and non-standard timings) to allow for breakfast opening.
4. To remove all conditions at Annex 2 on the premises licence and to replace these with an updated operating schedule as detailed in the application submitted to the licensing authority.
5. To add non-standard timings for notable days, as detailed in the application submitted to the licensing authority.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

N/A

**Part 4 Operating Schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

**Provision of regulated entertainment**

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Sale by retail of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 6)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)	
Mon				
Tue			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 4)	
Wed				
Thur				
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)	
Sat				
Sun				

**B**

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	07:00	No change	<b>Please give further details here</b> (please read guidance note 3) As existing.	Both	<input type="checkbox"/>
Tue	07:00	No change			
Wed	07:00	No change	<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4)		
Thur	07:00	No change			
Fri	07:00	01:00	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5) To retain the existing non-standard timings for: i. An additional hour to the terminal hour on every Bank Holiday Friday, Saturday and Sunday; Saint Andrews Day; Saint David's Day; Saint George's Day; and Saint Valentine's Day. ii. On end of permitted hours on New Year's Eve to start of permitted hours on following day.  To add the following non-standard timings: i. An additional hour to the terminal hour on the following notable days: Saint Patrick's Day; Burns Night; Halloween; Maundy Thursday; Christmas Eve; Christmas Day; Boxing Day; 27 <sup>th</sup> , 28 <sup>th</sup> , 29 <sup>th</sup> and 30 <sup>th</sup> December; Bonfire Night and New Year's Day. ii. An additional hour to the standard and non-standard timings on the day when British Summertime commences.		
Sat	07:00	01:00			
Sun	07:00	No change			

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 6)			<b>Please give further details</b> (please read guidance note 3) As existing.
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
Mon	No change	No change	
Tue	No change	No change	<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 4)
Wed	No change	No change	
Thur	No change	No change	<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</b> (please read guidance note 5)
Fri	No change	01:00	
Sat	No change	01:00	To retain the existing non-standard timings for: <ul style="list-style-type: none"> <li>i. An additional hour to the terminal hour on every Bank Holiday Friday, Saturday and Sunday; Saint Andrews Day; Saint David's Day; Saint George's Day; and Saint Valentine's Day.</li> <li>ii. On end of permitted hours on New Year's Eve to start of permitted hours on following day.</li> </ul> To add the following non-standard timings: <ul style="list-style-type: none"> <li>i. An additional hour to the terminal hour on the following notable days: Saint Patrick's Day; Burns Night; Halloween; Maundy Thursday; Christmas Eve; Christmas Day; Boxing Day; 27<sup>th</sup>, 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup> December; Bonfire Night and New Year's Day.</li> <li>ii. An additional hour to the standard and non-standard timings on the day when British Summertime commences.</li> </ul>
Sun	No change	No change	

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>		
Mon			<b>Please give further details here</b> (please read guidance note 3)	
Tue				
Wed				
Thur			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 4)	
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	
Sat				
Sun				

## E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	No change	No change	<b>Please give further details here</b> (please read guidance note 3) As existing.	Both	<input type="checkbox"/>
Tue	No change	No change			
Wed	No change	No change	<b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)		
Thur	No change	No change			
Fri	No change	01:00	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5) To retain the existing non-standard timings for: i. An additional hour to the terminal hour on every Bank Holiday Friday, Saturday and Sunday; Saint Andrews Day; Saint David's Day; Saint George's Day; and Saint Valentine's Day. ii. On end of permitted hours on New Year's Eve to start of permitted hours on following day.  To add the following non-standard timings: i. An additional hour to the terminal hour on the following notable days: Saint Patrick's Day; Burns Night; Halloween; Maundy Thursday; Christmas Eve; Christmas Day; Boxing Day; 27 <sup>th</sup> , 28 <sup>th</sup> , 29 <sup>th</sup> and 30 <sup>th</sup> December; Bonfire Night and New Year's Day. ii. An additional hour to the standard and non-standard timings on the day when British Summertime commences.		
Sat	No change	01:00			
Sun	No change	No change			



**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3) As existing.		
Mon	No change	No change			
Tue	No change	No change			
			<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 4)		
Wed	No change	No change			
Thur	No change	No change			
			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 5) To retain the existing non-standard timings for: i. An additional hour to the terminal hour on every Bank Holiday Friday, Saturday and Sunday; Saint Andrews Day; Saint David's Day; Saint George's Day; and Saint Valentine's Day. ii. On end of permitted hours on New Year's Eve to start of permitted hours on following day.  To add the following non-standard timings: i. An additional hour to the terminal hour on the following notable days: Saint Patrick's Day; Burns Night; Halloween; Maundy Thursday; Christmas Eve; Christmas Day; Boxing Day; 27 <sup>th</sup> , 28 <sup>th</sup> , 29 <sup>th</sup> and 30 <sup>th</sup> December; Bonfire Night and New Year's Day. ii. An additional hour to the standard and non-standard timings on the day when British Summertime commences.		
Fri	No change	01:00			
Sat	No change	01:00			
Sun	No change	No change			

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	
			Indoors	<input checked="" type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3) As existing.	
Mon	No change	No change		
Tue	No change	No change		
Wed	No change	No change		
Thur	No change	No change		
Fri	No change	01:00		
			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)	
			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	
			To retain the existing non-standard timings for:	
			i. An additional hour to the terminal hour on every Bank Holiday Friday, Saturday and Sunday; Saint Andrews Day; Saint David's Day; Saint George's Day; and Saint Valentine's Day.	
			ii. On end of permitted hours on New Year's Eve to start of permitted hours on following day.	
			To add the following non-standard timings:	
			i. An additional hour to the terminal hour on the following notable days: Saint Patrick's Day; Burns Night; Halloween; Maundy Thursday; Christmas Eve; Christmas Day; Boxing Day; 27 <sup>th</sup> , 28 <sup>th</sup> , 29 <sup>th</sup> and 30 <sup>th</sup> December; Bonfire Night and New Year's Day.	
			ii. An additional hour to the standard and non-standard timings on the day when British Summertime commences.	

**H**

<p><b>Anything of a similar description to that falling within (e), (f) or (g)</b>          Standard days and timings (please read guidance note 6)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u></p>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>	
Tue			<p><u>Please give further details here</u> (please read guidance note 3)</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>		
Fri					
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>		
Sun					

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3) As existing.		
Mon	No change	No change			
Tue	No change	No change	<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 4)		
Wed	No change	No change			
Thur	No change	No change			
Fri	No change	01:00	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5) To retain the existing non-standard timings for: i. An additional hour to the terminal hour on every Bank Holiday Friday, Saturday and Sunday; Saint Andrews Day; Saint David's Day; Saint George's Day; and Saint Valentine's Day. ii. On end of permitted hours on New Year's Eve to start of permitted hours on following day.  To add the following non-standard timings: i. An additional hour to the terminal hour on the following notable days: Saint Patrick's Day; Burns Night; Halloween; Maundy Thursday; Christmas Eve; Christmas Day; Boxing Day; 27 <sup>th</sup> , 28 <sup>th</sup> , 29 <sup>th</sup> and 30 <sup>th</sup> December; Bonfire Night and New Year's Day. ii. An additional hour to the standard and non-standard timings on the day when British Summertime commences.		
Sat	No change	01:00			
Sun	No change	No change			

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption</b> <b>(Please tick box)</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Mon	No change	No change			
Tue	No change	No change			
Wed	No change	No change			
Thur	No change	No change			
Fri	No change	01:00			
Sat	No change	01:00			
Sun	No change	No change	<p><b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)</p> <p>To retain the existing non-standard timings for:</p> <ul style="list-style-type: none"> <li>i. An additional hour to the terminal hour on every Bank Holiday Friday, Saturday and Sunday; Saint Andrews Day; Saint David's Day; Saint George's Day; and Saint Valentine's Day.</li> <li>ii. On end of permitted hours on New Year's Eve to start of permitted hours on following day.</li> </ul> <p>To add the following non-standard timings:</p> <ul style="list-style-type: none"> <li>i. An additional hour to the terminal hour on the following notable days: Saint Patrick's Day; Burns Night; Halloween; Maundy Thursday; Christmas Eve; Christmas Day; Boxing Day; 27<sup>th</sup>, 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup> December; Bonfire Night and New Year's Day.</li> <li>ii. An additional hour to the standard and non-standard timings on the day when British Summertime commences.</li> </ul>		

**K**

<p><b>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children</b> (please read guidance note 8)</p> <p><b>As existing.</b></p>
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**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4)
Day	Start	Finish	
Mon	07:00	No change	<p><b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5)</p> <p>To retain the existing non-standard timings for:</p> <ul style="list-style-type: none"> <li>i. An additional hour and a half to the terminal hour on every Bank Holiday Friday, Saturday and Sunday; Saint Andrews Day; Saint David's Day; Saint George's Day; and Saint Valentine's Day.</li> <li>ii. On end of permitted hours on New Year's Eve to start of permitted hours on following day.</li> </ul> <p>To add the following non-standard timings:</p> <ul style="list-style-type: none"> <li>i. An additional hour and a half to the terminal hour on the following notable days: Saint Patrick's Day; Burns Night; Halloween; Maundy Thursday; Christmas Eve; Christmas Day; Boxing Day; 27<sup>th</sup>, 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup> December; Bonfire Night and New Year's Day.</li> <li>ii. An additional hour to the standard and non-standard timings on the day when British Summertime commences.</li> </ul>
Tue	07:00	No change	
Wed	07:00	No change	
Thur	07:00	No change	
Fri	07:00	01:30	
Sat	07:00	01:30	
Sun	07:00	No change	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking  
 N/A

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence  
 N/A

**M** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)**

*[The information provided in this box is solely for information only and not intended to be converted into conditions on the licence]*

This variation application seeks to extend the terminal hour for licensable activities and opening on Fridays and Saturdays by one hour to 01:00 hours the following day (close 01:30) as well as an additional hour later for certain notable days.

We have considered the impact of the proposed variation and we note the premises falls within Epsom & Ewell Borough Council's Red Zone policy area.

Pre consultation has taken place with the Police Licensing Officer, the Licensing Officer and Environmental Health Officer prior to submission. In consideration of the variation application, we have put together a new operating schedule which is robust and fit for purpose, consisting of conditions agreed with the Police Licensing Officer and Environmental Health Officer.

We have considered the Council's Statement of Licensing Policy and the Red Zone policy area relating to Epsom. We understand the Red Zone policy is aimed at those premises which may add to the cumulative impact of the area and may be detrimental to public safety, confidence and wellbeing of residents, businesses or other users.

The applicant believes the premises will not add to the cumulative impact for the area and satisfy the criteria for pubs open past midnight under the Red Zone policy through existing measures and the agreed measures set out in the proposed operating schedule below.

There will be no adverse impact on entry and departure points and applicant has a specific queuing and dispersal policy which is adapted at site level as required. The premises has an age verification policy in place and specific measures have been agreed with the Police regarding a commitment to door supervisors, Challenge 25 scheme and a restriction on under 18 year olds at the premises after 10pm, all to ensure door control and to monitor and control access of young people.

Stonegate Pub Company Limited have in place an extensive licensing manual detailing both company policies appropriate across the whole estate, along with procedures in place at a local level to ensure the premises operates to the highest standard and promotes the licensing objectives. These include policies regarding social responsibility and underage sales which promote responsible drinking and discourage drunkenness as well as procedures to prevent crime and disorder and public nuisance. Stonegate take their responsibility as a premises licence holder seriously and are aware of, and will ensure compliance with, the mandatory conditions on the licence regarding irresponsible drinks promotions.

Stonegate operate search, drugs and drinks spiking policies and all staff receive relevant training on how to recognise the signs and effects of intoxication due to drug use, signs and effects of drink spiking and search procedures with regard to drugs and weapons. Additionally, the premises shall maintain a written drugs policy regarding prevention of use and supply of illegal drugs, which will be made available on request to police or council officers. Also, the premises have committed to participate in the local pub watch scheme.

The applicant has committed to deploying door supervisors in agreement with the Police on usual business days as well as other significant days such as Ladies Day, with door supervisors responsibilities including prevention of crime and disorder in the vicinity of the premises. Also, measures have been included to ensure no drinking vessels are taken from the premises except for consumption in designated external areas provided for this purpose and no customers carrying open bottles shall not be admitted to the premises. Additionally, CCTV shall be provided with effective and extensive coverage of the licensed area.

The applicant is committed to promoting the prevention of public nuisance through existing measures and additional steps proposed in the operating schedule. Policies are in place to ensure prevention of public nuisance including noise management and outside areas, as well as a written queuing and dispersal policy which will be maintained by the premises and available to Police and Council officers. Staff are trained to recognize and take steps to prevent nuisance and respect the rights of local residents. Additionally, with regard to controlling noise, the premises has committed to steps in the operating schedule ensuring staff monitor noise levels in the locality and take immediate action to reduce noise, where it is excessive and relates to noise from premises. Furthermore, reasonable steps have been taken to ensure customers leave quietly, and as well as the dispersal policy, there is prominent signage requesting customers respect the needs of local residents and leave quietly,

It is submitted that the hours sought coupled with the existing and additional measures proposed in the operating schedule are unlikely to add to the cumulative impact of the area or have a detrimental impact on the well-being of residents or the character of the area. We do not feel that the application will have an adverse impact on the licensing objectives and the applicant believes that the measures proposed are adequate and further conditions are not appropriate.

The applicant has also made enquires in relation to crime and disorder and potential public nuisance associated with their premises and the impact of the proposed variation. There is no evidence that the premises have caused an increase in crime or disorder. There is no evidence of noise and disturbance to residents, traffic congestion, parking difficulties or littering and fowling.

Additionally, with regard to the hours sought and additional hour for certain notable days, the premises has operated with a number of temporary event notices to later hours without issue and which have not had a negative impact on the licensing objectives.

Therefore, using principles of case law established in *Brewdog* and the recent *Sainsburys* case, the submission is made in this case that the premises can demonstrate comprehensively that the variation will not add to existing problems in the area.

#### **b) The prevention of crime and disorder**

1. CCTV to be installed and maintained at the premises with recording and monitoring facilities with effective and extensive coverage of the licensed area. The system shall be maintained in good working order shall be operational at all times. The system shall incorporate a method of recording the date and time of the recording. Images shall be of evidential quality and capture images of all persons entering the premises through the public doors to identification standards, images will be retained for 31 days, being made available to Officers of the Police, Trading Standards and Licensing Authority at any time or within 24 hours upon request, in line with the Data Protection Act
2. No customers apparently carrying open bottles upon entry shall be admitted to the premises at any times the premises is open to the public
3. Alcoholic and other drinks may not be removed from the premises in open containers save for consumption in any external area provided for that purpose.
4. Where Pubwatch exists covering the area of which the premises is situated then the DPS or other nominated employee shall participate in Pubwatch.
5. The need for door supervisors will be assessed by way of risk assessment and cognisance will be taken of any Police advice. On Fridays and Saturdays when the premises is operating and trading for the sale of alcohol beyond midnight then two SI door staff will employed at the premises from 21.00 hours until 30 minutes after the premises closes
6. The premises shall maintain a written drugs policy, which shall be made available to



- the Police or an authorised officer of the Council upon request.
7. An incident log book (which may be electronic) shall be kept on the premises and made available on request to an authorised officer of the Council or Police which will record the following:-
    - a. Any incidents of disorder
    - b. Any seizures of drugs or offensive weapons
    - c. Any ejections of patrons
    - d. Any refusals of entry
  8. Substantial food shall be available on the premises from when the premises opens until 22:00 hours.
  9. On Ladies Day and Derby Day no glass bottles (with the exception of champagne and wine bottles) shall be served to customers and all drinks shall be decanted into plastic drinking vessels with the exception of drinks served in wine and champagne glasses.
  10. On Ladies Day a minimum of 5 SIA door staff shall be employed from 15:00 hours and on Derby Day a minimum of 5 SIA door staff shall be employed from 17:00 hours. All door staff shall wear high visibility reflector jackets or waistcoats inside or outside the premises on these 2 days.

**c) Public safety**

See a) above

**d) The prevention of public nuisance**

1. When the premises is open and trading for the sale of alcohol beyond midnight, after 23:00 hours a member of staff shall regularly carry out proactive monitoring of noise levels in the locality in order to detect excess noise emissions and on discovering any excessive noise shall take immediate action to reduce that noise. Such noise may originate from regulated entertainment or customers of the premises inside or immediately outside the venue.
2. Prominent, clear and legible notices shall be displayed at all exits requesting the public request the needs of local residents and leave the premises and area quietly.
3. The premises shall maintain a written dispersal policy, which shall be made available to the Police or an authorised officer of the Council upon request.
4. The premises shall maintain a written queuing policy, which shall be made available to the Police or an authorised officer of the Council upon request.

**e) The protection of children from harm**

1. A Challenge 25 proof of age scheme will be operated at the premises where the only acceptable forms of identification are photographic identification cards such as a driving licence or passport.
2. A log (which may be electronic) shall be kept detailing all refused sales of alcohol. The log shall include the date and time of the refusal and the name of the member of staff who refused the sale. A copy of the log or electronic report shall be made available upon reasonable request.
3. Persons under the age of 18 shall not be permitted to enter the premises after 22:00 hours

Please tick yes

- I have made or enclosed payment of the fee or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy

- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- \* I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 5 – Signatures** (please read guidance note 10)

**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent** (please read guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	<i>Poppleston Allen</i>
Date	16 February 2016
Capacity	Poppleston Allen – Solicitors for & on behalf of the applicant

**Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent** (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

<b>Contact name (where not previously given) and address for correspondence associated with this application</b> (please read guidance note 13)			
Suraj Desor Poppleston Allen Solicitors 37 Stoney Street The Lace Market			
<b>Post town</b>	Nottingham	<b>Post code</b>	NG1 1LS
<b>Telephone number (if any)</b>	0115 9349 183		
<b>If you would prefer us to correspond with you by e-mail your e-mail address (optional)</b> s.desor@popall.co.uk			

**Notes for Guidance**

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If**

**you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.